

**MINUTES
ROGERS PLANNING COMMISSION
JANUARY 16, 2007**

CALL TO ORDER

The meeting of the Rogers Planning Commission was held on January 16, 2007 at 7:00 p.m. with Commissioners Kornovich, Walstrom, Knapp, Noto, Breun, Bell, Stanley, and Ihli present.

Member(s) excused: Terhaar and Bunting.

Also present were Administrator Eitel, Deputy Clerk Splett, and Councilmember Adams.

SET AGENDA

Chairman Walstrom inquired if there was anyone who wished to place an item on the Agenda.

The following was added under Other Business:

- Chairman Walstrom requested time to address the new members

APPROVAL OF MINUTES

Commissioner Knapp moved, Commissioner Breun seconded a motion to approve the Minutes of December 19, 2006 as submitted.

On the vote, all members voted AYE. Motion carried.

ITEMS RELATING TO THE PLANNING COMMISSION MEMBERSHIP:

- **Commission Membership and Offices for 2007**

The following is a listing of the terms for all members:

<u>Seat</u>	<u>Term Expires</u>
Edward Breun	12-31-08
Michael Noto	12-31-08
Keith Kornovich	12-31-08
Mark Wahlstrom	12-31-08
Rob Bell	12-31-07
Carl Knapp	12-31-07
Jay Bunting	12-31-07
Bernie Terhaar (1st Alternate)	12-31-07
Maureen Stanley (2 nd Alternate)	12-31-09
Richard Ihle (3 rd Alternate)	12-31-09

All terms are 3 year terms.

Nominations for Chair and Vice-Chair will be needed for the election of Officers for the year 2007.

Commissioner Kornovich moved, Commissioner Knapp seconded a motion to appoint Rob Bell as Planning Commission Chairperson.

On the vote, all members vote AYE. Motion carried.

Commissioner Breun moved, Commissioner Bell seconded a motion to appoint Carl Knapp as Planning Commission Vice-Chairperson.

On the vote, all members vote AYE. Motion carried.

ITEMS RELATING TO SIGN ORDINANCE

- **Discussion on the Electronic Message Boards Interval of Changing Message**

Background Information:

Administrator Eitel provided the background information and commented on the following:

- The new sign ordinance allows electronic message centers providing they do not exceed 25% of the allowable sign area and that the message remains the same for a period of 1 hour (exception of time and temperature).
- A message center which changes more frequently than 1 hour intervals was defined as a flashing sign which is not allowed.

The Planning Commission discussed the following:

- Hummer sign – flashing faster than 5 seconds
- Maynard's sign
- Revise ordinance as it relates to message boards with definite restrictions
- Brightness of the boards is a big factor in their appearance - should not be LED multi-color lights
- Contact other cities to see how they handle message boards and what restrictions they may have

At this time, Commissioner Walstrom provided his comments of what he would like to see the Planning Commission continue to work on:

- Signage
- Neighborhood park for the South Pointe/Fletcher Hills developments
- Traffic and trail system throughout the City of Rogers

Commissioner Bell moved, Commissioner Knapp seconded a motion to table this item to allow staff to research other cities for their ordinances on message boards.

On the vote, all members vote AYE. Motion carried.

- **Request by Elite Waste Disposal for a Wall Sign, Located at 21010 Commerce Blvd.**

Administrator Eitel provided the information on this request stating that Elite Waste Disposal would like to install 4'x 8' painted plywood sign on a multi-tenant building located at 21010 Commerce Blvd.

Administrator Eitel suggested that the building owner be notified to provide the City with a signage package for approval.

Commissioner Knapp moved, Commissioner Bell seconded a motion to table this item to allow the building owner to provide a signage package for approval.

On the vote, all members vote AYE. Motion carried.

DISCUSSION ON A MAIN STREET - DOWNTOWN ROGERS PLANNING STUDY

Administrator Eitel gave a short slide presentation of the downtown study area, commenting on the following:

- The concept of maintaining the small town feelings of Rogers and the presence of a Main Street has been a reoccurring topic of discussion and interest by residents and community leaders.
- The purpose of this item is to re-introduce the development issues and opportunities presently within the Downtown – Main Street area
- Discussion on the merits of undertaking a new study to develop a vision and conceptual plan for this portion of the community
- This will be discussed over the next 2 – 3 meetings before the scheduling of a public hearing and the creation of a citizen’s task force.

No action required.

REVIEW OF 2006 PROJECT MAPS AND DISCUSSION ON 2007 POTENTIAL PROJECTS

Administrator Eitel gave a brief slide presentation commenting on the following:

- Rogers Developments (a map illustrating all of the various subdivisions within the Community)
- 2000-2004 developments with density determinations provided to Met Council
- 2005-2010 Future developable areas identifying active projects as of April 12, 2005.
- Rogers-Hassan Orderly Annexation Map
- A Rogers-Hassan Long Range Issues Map prepared in 2001 which should be updated as part of the current Comprehensive Planning updates.
- A Rogers Developable Area map as of December 5, 2006.

No action required.

UPDATE ON STONES THROW DEVELOPMENT CONCEPT WITHIN SOUTHEAST HASSAN TOWNSHIP

Administrator Eitel provided a brief update on the proposed development of Stones Throw, commenting that it would be advantageous for the Planning Commission to have a joint meeting with the City Council to discuss the processing and incorporation of this development into the City’s Comprehensive Plan updates.

Commissioner Noto moved, Commissioner Kornovich seconded a motion to schedule a future joint meeting with the City Council to discuss the Stones Throw development.

On the vote, all members vote AYE. Motion carried.

REVIEW OF THE DECEMBER 26TH CITY COUNCIL ACTION ON PLANNING ITEMS

Administrator Eitel stated that the City Council accepted all of the recommendations from the Planning Commission.

No action required.

ADJOURN

Commissioner Knapp moved, Commissioner Breun seconded a motion to adjourn the meeting at 7:59 p.m.

On the vote, all members vote AYE. Motion carried.